

Entrepreneur Development Program

Computer Accounting

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Business Accounting (Manual)
2. Vouchering - Cash Voucher, Bank Voucher, Journal Voucher, Sale and purchase voucher
3. Posting - Cash Account, Bank Account, Journal Account, Sale and Purchase Account, Ledger
4. Balancing and Trial Balancing -Balancing of Ledger, Balancing of cash book, Balancing of bank book
5. Reports - Trial Balance, Manufacturing Account, Business Account, Profit-loss Account, Profit-loss Adjustment Account, Financial Balance Sheet and Bank Balance Adjustment
6. Computerized Accounting Software
7. Tally 5.4 and 6.3, Tata - EX, Bezee, Wings, Internet Banking, Business Forms and proposals, Sales Tax

Computer Application

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 4000/- SC/ST/Handicapped => 2000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Introduction of Information Technology
2. MS-DOS and trouble shooting
3. GUI Concept and Microsoft Windows XP
4. Application Package -MS- Office 2000
5. MS -Word, MS- Excel, MS- Power Point
6. RDBMS Concept MS- Access
7. Introduction of Networking
8. MS Outlook, E-mail
9. World Wide Web Page Designing, MS Frontpage, HTML, DHTML, Introduction of XML

Beautician Course

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 1000/- SC/ST/Handicapped => 500/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Bridal makeup
2. Hair Style
3. Hair Cutting
4. Facial
5. Pedicure
6. Manicure
7. Herbal Treatment
8. Threading
9. Waxing
10. Bleaching
11. Practical Demonstration
12. Self Business Development
13. Loans etc. from different bodies
14. Project report preparation
15. Schemes and services from different govt. bodies

Fashion Technology

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 4000/- SC/ST/Handicapped => 2000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Element of fashion : Types of seems, hand stiched, decorating tasks, pockets gathers and fills, machine stiches
2. Male Dresses : designing of drafting patterns, garments construction, bodies blocks, sleeves, collars, aligarh kurta, chudidar pajama, chicken kurta, shrits, trousers and night wears
3. Female Dresses : designing of drafting patterns, garments construction, bodies blocks, sleeves, collars, short kurta, angarakha, princes seems, from shoulder line, salwar, chudidar, parallel and tops, pencil skirts, night wears.
4. Kids Wear : designing of drafting patterns, garments construction,, bodies blocks, sleeves, collars, A line frauk, gathered frauk, circular frauk, high an low west frauk, half circular skirt, rap round skirt, fancy frauk
5. Embroidery : 24 types of embroidery (chain, cable chain, twisted open, double chain, blanket stich, shadow work, hearing bone, stem, back, fish bone, french knot, button hole, mirror work, katha work, punjabi phulkari,, kashmiri kashida)
6. Fancy Embroidery : Sequence work, kardana pote work, feather work
7. Designing : Visualization and representation techniques, hand bag, fancy bag, jute bag, fur bag, weaved bag.
8. Jewellery : Junk Jewellery, costumes Jewellery, traditional Jewellery, paper Jewellery
9. Home Accessories : Pot making, pillar making, cushion, bed sheet, curtain, blind, tie and die
10. Project Work : hand painting and block printing, screen printing, stencil printing, spray printing, steam printing
11. Self business establishment
12. Schemes, plans and services offered by different govt. bodies
13. Marketing, market services, demand forecasting

Plastic Processing Technology & Plastic Products

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Plastic raw material : introduction, classification, importance of thermoplastic and thermostat plastic, aditives and pigments, different sources
2. processing Technique and machinery : Different types of machines, injection moulding, blow moulding, thermoforming, F. R. B. (Fibre plastic), compression Moulding and transfer molding
3. Molds and Dyes : Introduction and classification, Structural details, fitting and fixing on machines, its operation and standards
4. Testing and quality controls : Need of testings, classification, test standards, identification test, and other tests
5. Products processing : F. R. P. products, and other plastic products
6. Self business establishment
7. Schemes, plans and services offered by different govt. bodies
8. Marketing, market services, demand forecasting

Food Products & Food Processing

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 1000/- SC/ST/Handicapped => 500/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Mushroom : introduction, types, farming, drying of mushroom, packing / caning, pickles of mushroom
2. Preservation of fruits and vegetables, pulp preparation, preservation of vegetables in salt solution in season
3. Manufacturing process of different food products
4. Mentha farming, Mentha crystals, Bolt etc.
5. Practical demonstration of products
6. Self business establishment
7. Schemes, plans and services offered by different govt. bodies
8. Marketing, market services, demand forecasting

Refrigeration & Air Conditioning

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 1000/- SC/ST/Handicapped => 500/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Different types of Refrigerator, air conditioners, water cooler, washing machines and mixcy available in market, theory and practical
2. Fault finding, repair maintenance, complete assembling, knowledge of air conditioning plant, maintenance
3. Self business establishment
4. Schemes, plans and services offered by different govt. bodies
5. Marketing, market services, demand forecasting

Chemical & Cosmetic Products

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 250/- SC/ST/Handicapped => 125/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Technical discussion on different sectors, formulation, quality control, financial aspects
2. Soap, detergent, cleaners, plastic, rubber and fibre products, petroleum products-grease, lubricant, Paint, primer, varnish, disinfectant fluid and fresheners, polishes, adhesives, packaging and paper
3. Cosmetic products - herbal and synthetic, Perfume, spray, essence
4. Demonstration : Detergent, Liquid blue, toilet cleaner, Phenyl, Perfume spray, Essence, Adhesive, Shampoo, Cream products, Talcum powder, Nail polish, hair oil, shoe whitener, erasing fluid, Distemper, tooth paste
5. Self business establishment
6. Schemes, plans and services offered by different govt. bodies
7. Marketing, market services, demand forecasting

Electrical Appliances Maintenance

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. P. C. B. designing, Water pump, Mono block pump, exhaust fans, ceiling fans, transformer core binding, motor binding, testing
2. assembling and testing of stabilizers, inverter, low voltage tube lights, battery charger, emergency light, choke, deck, t. v. transformer, heating coil, semi conductors
3. Self business establishment
4. Schemes, plans and services offered by different govt. bodies
5. Marketing, market services, demand forecasting

Leather Garments

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 250/- SC/ST/Handicapped => 125/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. basic information to establish Leather based small scale industry
2. Leather goods- leather shoes, sleepers, purse, belt, goggles case box, mobile cover, etc. and leather garments, business
3. Necessary resources and basic requirements
4. introduction with related departments, registration,
5. Self business establishment

6. Schemes, plans and services offered by different govt. bodies
7. Marketing, market services, demand forecasting

Leather Footwear & Leather Goods

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 250/- SC/ST/Handicapped => 125/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. basic information to establish Leather based small scale industry
2. Leather goods- leather shoes, sleepers, purse, belt, goggles case box, mobile cover, etc. and leather garments, business
3. Necessary resources and basic requirements
4. introduction with related departments, registration,
5. Self business establishment
6. Schemes, plans and services offered by different govt. bodies
7. Marketing, market services, demand forecasting

Computer Hardware & Maintenance

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Basic Hardware Related Knowledge
2. Input Devices (Key Board, Mouse etc.)
3. Output Devices (Monitor, Printer etc.)
4. Storage Devices (Hard Disc, CD Drive, Floppy Drive, Zip Drive)
5. Component Assembling, Software Installation and networking
6. Practical Demonstration of Trouble Shooting
7. Business Establishment and Development, Market Survey, project Report Preparation, Loan and finance through financial institutes / sectors, Registration etc.

Computer Networking

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Basic Hardware Related Knowledge
2. Input Devices (Key Board, Mouse etc.)
3. Output Devices (Monitor, Printer etc.)
4. Storage Devices (Hard Disc, CD Drive, Floppy Drive, Zip Drive)
5. Component Assembling, Software Installation and networking
6. Windows 2000 Server, Linux, D. H. C. P., D. N. S., I. I. S., Profile, User Administration
7. Practical Demonstration of Trouble Shooting
8. Business Establishment and Development, Market Survey, project Report Preparation, Loan and finance through financial institutes / sectors, Registration etc.

Computer Graphics

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Contour /Shedded /Blend Tool
2. Text /Node /Line Selector Tool
3. Types of views and layout, convert to curve
4. Weld /Twin /Intersect /Separate
5. Texture, customization
6. Marquee /Lasso /Magic
7. Wind /Mask /Filters /Effects /Glows /Reflection /Rubber Stamp
8. Eye Dropper /Re touching
9. Colour Separation
10. Create an Object, Working With Frames, Colouring, Layers and animation

Mobile Repairing

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 4000/- SC/ST/Handicapped => 2000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Introduction about various mobile handsets
2. working of mobile, use and operation
3. various features of different models
4. Basic Electronics used in mobile system
5. Information about various parts of mobile - sim card, batteries, memory and display etc.
6. Information about network and its services
7. Tools and Equipment for mobile repairing
8. Soldering and De-soldering
9. Download Software, Tunes, MMS
10. Internet sites for mobile software
11. How to set up S. S. I. unit
12. Business oriented information about mobiles, commercial information
13. Troubleshooting of Mobile
 1. Body fitting problem
 2. Sim card problem
 3. Display problem
 4. Volume problem
 5. Voice Transmission/Reception problem
 6. Dead/Hang up/improper switch off or totally off problem
 7. key pad problem
 8. Charger problem
 9. Battery problem (Low battery charging or backup problem)
 10. Dialing problem
 11. Network problem
 12. Water locking problem and others
14. Entrepreneurship
15. How to manage a S. S. I. unit
16. Salesmanship, Management
17. Direct Marketing
18. Time Management
19. Government policies for loans
20. Project report for mobile repairing and other information

Inverter Assembly

Eligibility : 10 + 2 in any stream
Course Fee : General Category => 1200/- SC/ST/Handicapped => 600/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

A] Technical :

:: Tools used in Electronic assembly, semi-conductors devices, transformer chorus, manual stabilizer, automatic stabilizer, battery charger, emergency light (12 volt), Assembly of Inverter, UPS and VCD and practical demonstration.

:: Basics of Cell / Battery (Lead Acid Storage), maintenance and service, basic problems and troubleshoot, types of batteries, tools used in battery manufacturing, practical demonstration related to testing.

B] Non-Technical :

:: Entrepreneurship, entrepreneurs, establishment of S. S. I. unit, project profile, marketing management, information of services provided by District Industry Centre.

Interior Designing

Eligibility : 10 + 2 in any stream
Course Fee : General Category => 5000/- SC/ST/Handicapped => 2500/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

Elements of Interior : basic introduction of interior designing, function of interior designing, Types of Interior designing : Drawing, manual and sketching,

Art and Graphics : Types of colours, use, pen and ink composition, pencil and water colour shading and Redding technique,

History of interior designing : Indus Valley civilization, history of Ashok, Romanian history,

Architect Act 1972,

Parts of building : concept of slab, beam lintel, door and window, brick patterns of decoration,

Types of Stones: Types of tiles, types of marbles, different types of flooring, detailed information of building materials, introduction of tools, introduction of civil work,

Vaastushashtra : introduction of vaastushashtra, applications of vaastushashtra, through Fengshui, Application and effects of vaastushashtra in constructed of constructing residential building, shops, commercial offices and factories,

Principle of furniture : History and style of furniture,

Furniture Designs : Office, home, show room, office, restaurant, elements of furniture work, paint work, P. O. P. and marble work,

Carpentry work : types of glasses and their applications, Types of wood and their applications, types of metals and their applications,

Marketing Survey : site visit, Light Theory : types of show case light, brief details on doors and windows, furniture, lighting with accessories, psychological effects of colour schemes, painting and white washing,

Project Work : Residence, office, cabin, shop, show room and restaurant, Detailed study on Marketing and accounts, **Computer Aided design**, fundamentals of computers, MS-DOS, introduction of auto-cad,

Plantation : Indoor and outdoor plantation, decorative plants,

Home Furnishings : cushion, cushion cover, blintzes, pot pillar, decorative flowers, pelmets, bed sheets etc.

Electronic Journalism

Eligibility : 10 + 2 in any stream
Course Fee : General Category => 4000/- SC/ST/Handicapped => 2000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

1. Script Writing
2. News editing through Video Camera
3. News Reading and Anchoring
4. Online Editing
5. Non-linear Editing (Offline)
6. Photography and Management of Advertisement
7. Basic Structure of Advertisement
8. Logo Design and Colour Combination

9. 2D Animation, Flash and Swiss Technique
10. Deep knowledge of Technicians of Television News
11. Designing of Products
12. Laws related to Media

Call Centre Management

- Eligibility** : 10 + 2 in any stream, Basic knowledge of English and computer desirable
Course Fee : General Category => 6000/- SC/ST/Handicapped => 3000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

Technique : Introduction, Marketing strategy, Facilitators of CRM, Call Centre Related information and applications such as concept of call centre/architecture, application software, system software, call analyzer, types, category, commercial proposals, Role of I. T. and Telecommunication, Networking need of customers, information retrieval through SQL from data bank, security issue cryptography, digital signature, STO, Firewall, EDI, integration of marketing, virtual office, logistic management in call centre

Phonetics, Language variations, English language accent, spelling and pronunciation-letters and sound, rhythm, stress, intonation-refinement, of using a foreign language, IPA symbols, Vowel sounds and diphthongs, consonants sounds, pitch, Tune/Tone Shapes, Falling tone, Rising tone, Tone Group and Tonic, Timed Rhythm, Functional shift of stress, word with prefix and suffix, Accent in compound words.

Communication Skill, Reading skills, skimming, scanning, extensive reading, listening skill, recorded material, semanting markets, use of abbreviations, static description, listening to the Radio, communication, purpose of communication, function process and models of communication, noise and barriers of communication, types of barriers, communication with word, without word, oral communication, electronic media communication

Entrepreneurship, How to manage a S. S. I. unit, Time management and govt. policies for loans and other information.

Management Development Program

Business Management

- Eligibility** : Graduation in any stream or employees of import & export houses including officers and managers, supervisory personnel of Micro, Small and Medium Enterprises are also eligible
Course Fee : General Category => 600/- SC/ST/Handicapped => 300/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

Modern concept & techniques for marketing, marketing mix, market research, sales forecasting & demand analysis, market segmentation, product development & positioning, pricing, advertising, publicity and sales promotion, consumer behavior, export opportunities, how to identify foreign market, export procedure and documentation, processing an export order, quality & ISO 9000 and concept of WTO agreement.

Marketing Management

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 600/- SC/ST/Handicapped => 300/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

What is export?, what where and whom to export?, Institutional setup for export promotion, letter of credit, export documentation and export trade correspondence, FEMA, WTO, export finance, project/service export, NRI rules, baggage rules, import export license, custom house procedures, export credit guarantee schemes/policies

Skill Development Program

Machine Shop

- Eligibility** : 8th Standard
Course Fee : General Category => 600/- SC/ST/Handicapped => 300/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

Six Monthly Skill Development Program:

Training on conventional machines like lathe, milling, shapes, grinder etc., reading of drawing and measurement, skill development

Monthly Skill Development Program:

Training on Hi-tech. computerized machines viz. CNC Wire Cut EDM and CNC spark erosion machine

CNC Wire Cut

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

C. N. C. wire cut electronics "Elapt" software, Drawing design of different dies and tools on computer

EDM

- Eligibility** : 10 + 2 in any stream
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

Programming on E. D. M. for different types of process, Drawing design of different dies and tools on computer

Tool & Dies Designing

- Eligibility** : 10 + 2 in any stream, I. T. I. should be preferred
Course Fee : General Category => 2000/- SC/ST/Handicapped => 1000/-
How To Apply : Contact to Information Facilitation Center of our institute in any working day at any working hour

Course Structure :

Fundamental of tool design, Different types of tool and die materials, sheet metal, compression moulding and injection moulding, tools and their designing